

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT  
SPECIAL VIRTUAL MEETING**

**Date: Tuesday, June 23, 2020  
Time: 5:30 PM**

**Available Live on YouTube**

<https://youtu.be/33SawInxrVY>

**The meeting will also be aired on ETV – Channel 16 the following evening**

- 1. Call to Order – 5:30 PM**
- 2. Invocation or Moment of Silence – Walter Kruzel**
- 3. Roll Call**
- 4. Superintendent's Report**
  - a. EPS School Update**
  - b. Youth Virtual Culinary Institute 2020**
- 5. Unfinished Business:**
  - a. Policy Revision #9132 Bylaws of the Board – Standing Committees – Second Reading**
- 6. New Business:**
  - a. Policy Revision #6145 Eligibility – Extracurricular Activities – Gr. 6-12 – First Reading**
  - b. Approve the 2020-21 Healthy Food Certification**
  - c. Discussion and Action if any, regarding Adopting the FY2020-21 Budget**
- 7. Board Members' Comments**
- 8. Board Committee Reports**

- Curriculum Committee	- JFK Building Committee
- Finance, Budget Committee	- Joint Security Committee
- Policy Committee	- School Reopening Committee
- Leadership Committee	- Joint Insurance Committee
- Joint Facilities Committee	- Any Additional Committee
- 9. Approval of Minutes:**
  - Special BOE Meeting Minutes – June 9, 2020**
- 10. Approval of Accounts and Payroll**
  - For the Month May 2020**
  - Line Item Transfers, if any**
- 11. Correspondence & Communication**
- 12. Adjournment**



**Date:** June 23, 2020  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Superintendent's Report

- a. **EPS School Update:** At this time, I will update the Board regarding schools.
- b. **Youth Virtual Culinary Institute 2020:** Enclosed in your packet is information about a virtual program our EHS Culinary Arts Teacher Josh Ogrodowski will be offering to students in grades 5-8. This virtual culinary program starts the week of July 6<sup>th</sup> – July 27<sup>th</sup>. If students are interested, they will need to pre-register. This information can be found on our website.



**Date:** June 23, 2020  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Policy Revision #9132 Bylaws of the Board – Standing Committees –  
Second Reading

Members of the Board approved a First Reading for Policy #9132 Bylaws of the Board – Standing Committees on June 9<sup>th</sup>. Policy committee members are recommending a second and final reading of this policy tonight. Enclosed in your packet is the policy with recommended changes. The proposed changes have been posted on the Board's website for public input. Policy Committee Chair Chris Rutledge can address any Board member questions regarding the proposed changes.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the second and final reading of Policy #9132 Bylaws of the Board – Standing Committees as presented.



**Date:** June 23, 2020  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Policy Revision #6145 Eligibility – Extracurricular Activities – Gr. 6-12  
– First Reading

Members of the Policy Committee previously met on June 16<sup>th</sup> and reviewed Board Policy #6145 Eligibility – Extracurricular Activities – Gr. 6-12. They are recommending a first reading of this policy tonight. Enclosed in your packet is the policy with recommended changes. The proposed changes have been posted on the Board's website for public input. Policy Committee Chair Chris Rutledge can address any Board member questions regarding the proposed changes.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the first reading of Policy #6145 eligibility – Extracurricular Activities – Gr. 6-12 as presented.



**Date:** June 23, 2020  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Approve the 2020-21 Healthy Food Certification

Our Nutrition Services Director, Diane Edwards has provided the Board with the enclosed memo regarding the Healthy Food Certification Statement for 2020-21. The State of Connecticut requires all districts to complete the certification statement certifying that all food items sold to students will meet or will not meet the Connecticut Nutritional Standards.

The Enfield Public Schools lunch program meets all Federal and State nutrition guidelines. Ms. Edwards recommends that we do not certify the 2020-21 Connecticut Healthy Food Certification due to the additional restrictions that are required. The costs needed to comply with the certification will exceed the reimbursement incentive.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate to indicate that the Board elects to not certify the 2020-21 Healthy Food Certification Statement.



**Date:** June 23, 2020  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Discussion and Action if any, regarding Adopting the FY2020-21 Budget

At this time, I will update the Board regarding the FY2020-21 Budget.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Adopting the FY2020-21.

Item #5a

**ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**

**9132**

**Bylaws of the Board**

**Standing Committees**

The Board of Education shall maintain four Standing Committees as set forth ~~herein~~ in sections

~~1—5 below~~ this policy: Leadership, Curriculum, Finance and Budget, and Policy.

**Key Definitions:**

A member of the Board of Education officially appointed to a Standing Committee shall herein be referred to as a Permanent Member.

A member of the Board of Education designated as an alternate to a Standing Committee shall herein be referred to as an Alternate or Alternate Member.

A Political Party shall be defined as an organized caucus of Board of Education members representing a political party officially recognized by the State of Connecticut. Should a candidate be elected to the Board of Education as a petitioning candidate, they shall be considered to be a member of the political party with whom they caucus. Should said Board of Education member not caucus with any particular political party, their party shall be considered Independent.

**Standing Committee Composition:**

The Leadership Committee shall be composed of the Chairperson and Vice-Chairperson of the Board of Education. In addition to the Board of Education Chairperson and Vice-Chairperson, Leadership Committee membership shall include no less than one (1) member from each Political Party represented on the Board of Education.

Should the Board of Education be composed of members representing only two (2) Political Parties, the Leadership Committee shall be composed of two (2) Board of Education members from each Political Party.

Should the Board of Education be composed of members representing three (3) or more Political Parties, the Leadership Committee shall be composed of two (2) Board of Education members representing the Political Parties with the most and 2<sup>nd</sup> most representation on the Board of Education. Additionally, the Leadership Committee shall then have in its membership one (1) Board of Education member from any other Political

Party represented on the Board of Education.

There shall be no assigned alternates to the Leadership Committee.

Should the Board of Education be composed of members representing only two (2) Political Parties, the Curriculum, Finance and Budget, and Policy Committees shall be composed of three (3) members of the Board of Education with each Political Party having at least one (1) representative on each committee.

Should the Board of Education be composed of members representing three (3) or more Political Parties, the Curriculum, Finance and Budget, and Policy Committees shall be composed of no less than three (3) members and no greater than five (5) members with each Political Party having at least one (1) representative on each Committee.

To the Curriculum, Finance and Budget, and Policy Committees, Alternates may be appointed in a manner described later in this policy.

The Chairperson of the Board of Education shall be an ex officio member of the Curriculum, Finance and Budget, and Policy Committees. Should the Chairperson of the Board of Education be in attendance at a meeting of one of these Standing Committees, the Chairperson of the respective Standing Committee may, at his or her discretion, recognize the Chairperson of the Board of Education as present and voting only if quorum needs to be achieved and if quorum would not be achieved in the absence of such recognition.

### **Quorum**

For each Standing Committee, a quorum shall be defined as follows:

If the Standing Committee is composed of three (3) or four (4) Permanent Members, quorum shall be defined as at least two (2) Permanent Members, Alternates or ex officio members present.

If the Standing Committee is composed of five (5) Permanent Members, quorum shall be defined as at least three (3) Permanent Members, Alternates or ex officio members present.

### **Standing Committee Governance**

Unless separate bylaws have been adopted by a Standing Committee, or where such bylaws are silent, the business and operation of all Standing Committees shall be governed by the rules of parliamentary procedure as defined in the 11<sup>th</sup> Edition Robert's Rules of Order (Newly Revised).

### **Membership Assignments To Standing Committees**

The Chairperson of the Board of Education, subject to approval by a majority vote of Board of Education, shall appoint the required number of Permanent Members to each Standing Committee.



The Chairperson of the Board of Education, subject to approval by a majority vote of the Board of Education, may also appoint Alternates to the Curriculum, Finance and Budget, and Policy Committees. Should alternates be appointed, each Political Party represented on the Board of Education shall have one (1) of its members appointed as an Alternate.

### **Standing Committee Leadership**

The Chairperson of the Board of Education, subject to approval by a majority vote of the Board of Education, shall appoint the Chairperson of each Standing Committee.

During its first meeting, the Standing Committee shall nominate, from within the ranks of its Permanent Members, and appoint via majority vote, a Committee Secretary. The identity of the Committee Secretary should be provided to the Board of Education by the committee Chairperson as part of their Committee Report during the next scheduled meeting of the Board of Education.

The Chairperson of the Standing Committee shall preside over all meetings of the Standing Committee. Should the Chairperson of the Standing Committee be absent, the Secretary shall preside over meetings. Should both the Chairperson and Secretary of the Standing Committee be absent, the Board of Education member present with the most seniority on the Board of Education shall preside over the meeting.

### **Order of Membership Recognition**

The total number of voting members at any meeting of a Standing Committee shall not exceed the number of Permanent Members assigned to that Committee.

For the purpose of establishing quorum and for the purpose of the determination of voting rights at a meeting of a Standing Committee, Permanent Members of said Standing Committee shall have priority.

Should a Permanent Member of a Standing Committee not be in attendance, the Chairperson of the Standing Committee shall recognize an Alternate as present and as a voting member for that specific meeting. The recognized Alternate shall be of the same Political Party as that of the absent Permanent Member.

Should the Chairperson of the Board of Education be present for a meeting of a Standing Committee, and should insufficient Permanent Members and Alternates be present to establish quorum, the Chairperson of the Standing Committee may then recognize the Chairperson of the Board of Education as present and as a voting member for that specific meeting.

### **Special and Advisory Committees**

Should the need for a special and/or advisory committee arise, the Chairperson of the Board of Education may create such a committee and shall appoint Board of Education members to serve as Permanent and Alternate members on any such committee. Said Committee creation and membership appointments shall be subject to approval by a

majority vote of the Board of Education. Committees considered special or advisory, will receive their duties at the time of creation and appointment and the committee shall be considered dissolved when its final report has been made to the Board and/or upon being dissolved by a majority vote of the Board of Education.

### **Remote Attendance**

Standing Committees as well as Special and Advisory Committees (herein referred to in this section as Committees) of the Board of Education may meet in person, telephonically or by means of virtual meeting technology. The means by which a Committee meets shall be determined upon setting the agenda for a particular meeting.

Should a meeting take place in person, Permanent Members of a Committee shall be permitted to attend up to four (4) meetings of a given Committee per term year via telephonic means or by means of virtual meeting technology. As their participation, may be necessary to establish quorum, this limitation shall not apply to Alternate or ex-officio members of the Committee.

Should a Committee meeting take place in person, quorum need not be established prior to a Permanent, Alternate or ex-officio member attending via telephonic means or by means of virtual meeting technology.

A Term Year shall be defined as one (1) calendar year beginning on the first date of the current Board of Education term ending 365 days later (or 366 days later if the term year coincides with a leap year).

### **Committee Reports to the Board of Education**

It shall be the responsibility of the Standing Committee's Chairperson to present regular reports on committee activities to the full Board of Education and to bring to the Board of Education any items requiring official actions.

### **Other Provisions**

The Board of Education shall act as a committee of the whole in final consideration of all matters except where otherwise authorized by law.

All Committees of the Board of Education (Standing, Special or Advisory) shall follow the provision of the Freedom of Information Act as required by statute.

### **Overriding Committee Membership Requirements**

The Political Party representation requirements in the assignment of Permanent Members and Alternates to Standing Committees, as described in the policy, may be overridden by two-thirds (2/3) majority vote of the Board of Education. Should such an override occur, the Chairperson of the Board of Education may, at his or her discretion, assign Permanent Members and Alternates where allowed, to all Standing Committees subject to approval by a majority vote of the Board of Education.

~~The Chairperson, with approval of the Board, may appoint any special committee and/or advisory committees to the Board. Committees considered Special or Advisory will receive their duties at the time of appointment and the committee shall be considered dissolved when its final report has been made to the Board or upon being dissolved by the Board.~~

~~The Chairperson of the Board shall appoint up to three (3) Board members to each committee and shall be an ex officio member of each committee. The Standing Committee Chairperson or designee shall report to the full Board items requiring official actions.~~

~~The Board shall act as a committee of the whole in final consideration of all matters except where otherwise authorized by law.~~

~~All committees of the Board shall follow the provisions of the Freedom of Information Act as required by statute.~~

### **Leadership Committee**

~~The Chairperson of the Board shall be the Chairperson of the Leadership Committee and shall be composed of the Board of Education Committee Chairperson, Vice Chairperson, and two other members of the Board constituting an equal representation from both major parties. The Chairperson of the Board shall be Chairperson of the Leadership Committee and shall appoint a secretary. The Superintendent shall be the Leadership Cabinet liaison to the committee. The minutes of the meetings of the Leadership Committee shall be distributed promptly after each meeting to every member of the Board. At each meeting of the Board, the proceedings and action taken by the Leadership Committee since the last meeting of the Board shall be reported to the Board.~~

This committee will provide input to the Board of Education Chairperson and the Superintendent on the construction of Board meeting agendas. The committee shall advise the school administration on personnel policy development and shall assist the administration when appropriate in interviewing applicants for administrative vacancies.

Other responsibilities may include:

1. Recommends an evaluation system for various categories of personnel;
2. Implements the Superintendent's evaluation program;
3. Appoints the Chairpersons of the negotiating teams;
4. Recommends salary annually for the supervisory and confidential personnel;
5. Reviews staffing requirements periodically;
6. Reviews position descriptions and functional requirements periodically;
7. Acts as the initial Board contact on all personnel and grievance matters;
8. Represents the Board in liaison sessions with the faculty and bargaining units;
9. Recommends action to the entire Board that the committee deems appropriate for the Board to consider.

### **Curriculum Committee**

~~The Chairperson of the Curriculum Committee shall appoint a Secretary for the committee.~~  
The Chief Academic Officer shall be the Leadership Cabinet liaison to the committee. This committee shall consider and make recommendations concerning the District's Board policies of education and research. This committee reviews major areas of curriculum development, regular/special education services, student assessment, long-term program review and program revisions. Committee members consider the Board's priorities in curriculum areas. The committee reports its findings to the Board and suggests programs and policy modifications that may be appropriate in curriculum and program areas. New program activities undertaken by the district, the implementation of new curricula, or the piloting of new programs would be topics of particular interest. The committee shall review research on the curriculum and program changes and report its recommendations to the Board. The committee shall review proposals concerning student courses, ensure the Board's familiarity with district educational programs, monitor achievements and cause the evaluation of education programs.

Other responsibilities may include:

1. Conduct or coordinates curriculum studies undertaken by the Board;
2. Periodically reports to the Board on the status of the curriculum and suggest area in need of study;
3. Periodically studies and reports on student progress and on standardized test results;
4. Review and recommends textbook usage;
5. Evaluates curriculum in view of school population trends;
6. Recommends budget changes in view of curriculum developments;
7. Assumes like responsibilities for extra-curricular and co-curricular activities.

### **Finance, Budget Committee**

~~The Chairperson of the Finance and Budget Committee shall appoint a Secretary for the committee.~~ The Chief Finance Officer of the District shall be the Leadership Cabinet liaison to the committee. This committee shall be concerned with the preparation of the budget and periodic reviews of the actual expenditures as compared to the budget. The committee works with the Superintendent of Schools in developing a recommended budget for the Board. As such, the committee reviews the budget development process, analyzes the budget document and makes public presentations as necessary. The committee shall offer recommendations regarding accounting procedures and alternative expense saving suggestions. The committee will ensure an audit annually and report to the Board of Education when it is completed. The committee shall monitor the fiscal activities of the school district, including reviewing the monthly financial statement and annual end of year transfer report, and shall review and make recommendations concerning the annual audit and recommend annual budget guidelines and priorities.

Other responsibilities may include:

1. Recommends special internal audit needs;
2. Reviews and reports on accounting and purchasing procedures;
3. Recommends the annual budget schedule and parameters;

288 4. Represents the Board during the various budget preparation stages.

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290 **Policy Committee**

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292 ~~The Chairperson of the Policy Committee shall appoint a Secretary for the committee. The~~  
293 ~~Deputy Assistant~~ Superintendent shall be the Leadership Cabinet liaison to the committee.  
294 This committee shall review all Board policies and By-Laws to identify areas needing  
295 update for conformity with changes in local, state and federal law. All other standing  
296 committees shall recommend policy changes when appropriate to the Policy Standing  
297 Committee for advancement to the entire Board for consideration and adoption.  
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300 Legal Reference: Connecticut General Statutes  
301 1-200 through 1-241 of the Freedom of Information Act.  
302 1-200 Definitions.  
303 1-225 Meetings of government agencies to be public.  
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308 Bylaw adopted by the Board: October 24, 2017

309 Bylaw Revised

Item #6a

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**ELIGIBILITY - EXTRACURRICULAR ACTIVITIES**

**6145**

- A. To participate in extracurricular activities, a student must satisfy the following requirements:
- 1) At the end of each marking period 1, 2, and 3:
    - a. maintain a minimum grade point average of ~~4.0 (C-)~~ **1.7** in each marking period;
    - b. earn not more than 1 failing grade (F); and
    - c. be a good school citizen and a worthy representative of Enfield Secondary Schools. Accumulated school discipline, poor attendance, or other evidence of poor citizenship will, as determined by the building principal, render a student ineligible.
  - 2) At the end of the school year (Fall Eligibility):
    - a. maintain a minimum grade point average of ~~4.0 (C-)~~ **1.7** in all final grades (including Semester 1 courses, Semester 2 courses, and full year courses) in the previous school year;
    - b. earn a minimum of 4.5 credits in the previous school year; and
    - c. be a good school citizen and a worthy representative of Enfield Secondary Schools. Accumulated school discipline, poor attendance, or other evidence of poor citizenship will, as determined by the building principal, render a student ineligible.
  - 3) For the 2020-2021 school-year only, 2A of this policy will not be used as criteria for fall eligibility. In its place, students for the fall semester of 2020 must complete any semester 2 and yearlong final grade incompletes from the 2019-2020 school year.**
- B. The Superintendent of Schools shall be authorized to define and categorize extracurricular activities relative to this policy. The list of extracurricular activities affected by this policy shall be published in the student handbook.

**Special Education Students:**

Special education students will be subject to the general policy regarding participation in extracurricular activities, unless extenuating circumstances are in evidence which might exclude such students from the grading policy as determined by the P.P. T.

It is expected that the P.P.T will anticipate "exceptions" to Board policy as early in the program planning stage as may be feasible.

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**Adopted:** July 1, 1983  
**Effective:** September 1, 1983  
**Amended:** November 28, 1984  
**Amended:** May 23, 1995 (Effective – Summer Season 1995)  
**Amended:** May 14, 1984  
**Amended:** November 28, 1994  
**Amended:** June 16, 1986  
**Effective:** September 1, 1986  
**Amended:** January 8, 2009  
**Revised:** September 11, 2012  
**Reviewed:** June 23, 2009  
**Revised:**

## Item #10

### **BOARD OF EDUCATION SPECIAL VIRTUAL MEETING MINUTES JUNE 9, 2020**

A special meeting of the Enfield Board of Education was virtually on June 9, 2020.

1. **CALL TO ORDER:** The meeting was called to order at 5:31 PM by Walter Kruzel.
2. **INVOCATION OR MOMENT OF SILENCE:** Walter Kruzel
3. **ROLL CALL:**

**MEMBERS PRESENT REMOTELY:** Jonathan LeBlanc, Bill Salazar, Chris Rutledge, Wendy Costa, Tina LeBlanc, Joyce Hall, Stacy Thurston, Scott Ryder and Walter Kruzel

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Mr. Andrew B. Longey, Assistant Superintendent

4. **EXECUTIVE SESSION**
  - a. **Matter(s) Related to Personnel**

Mr. Rutledge moved, seconded by Mrs. Costa that the Enfield Board of Education enter Executive Session for Matter(s) Related to Personnel.

A vote by **show-of-hands 9-0-0** passed unanimously.

The Board entered Executive Session at 5:32 PM.

Mr. Longey joined the Board in Executive Session. No Board action occurred while in Executive Session.

#### **Return to Open Session:**

The Board returned to open session at 5:41 PM.

5. **ASSISSTANT SUPERINTENDENT'S REPORT**
  - a. **EPS School/Distance Learning Update**

Mr. Longey extended best wishes to the Drezek family. He thanked Chairman Kruzel for the moment of silence for his family. They have all been on his mind.

Mr. Longey congratulated our 2020-21 Teacher of the Year, Enfield High School Math Teacher Michelle Burlingame. She is definitely worthy of this recognition. She was at Enfield High during his time as Principal. We are excited to share this distinct honor with the Board and public. We will have Mrs. Burlingame attend a future Board meeting.

Mr. Longey read part of the press release about Mrs. Burlingame.

Mr. Longey gave the Board an update regarding Enfield High School Equity Team members. They have been busy keeping focused on the Enfield community and our students. He would like to publicly thank them. The Equity Team members are: Julie Aliker, Greg Chandler, Tony Allegro, Colleen Ceniglio, Stephanie Goddard, Cynthia



Spencer, Josh Ogradowski, April Frizzell, Altressa Cox-Blackwell, Angela Early-Alves, Norma Romano, Bridgette Moriarty, Nicole Fontaine, Erin Clark, Connell Clark, Bethany Sullivan, Jennifer Jablonski, Dan Paridis and Julia Barnett.

Mr. Longey added this is a dedicated group that is doing outstanding work. He thanked them for all the work they have been doing and will continue to do.

Mr. Longey added the Equity Team held 3 community conversations. Mrs. LeBlanc attended the morning session and can share her experience with the Board. They also held another session mid-day and an evening session where 50 staff members attended. This shows the dedication of our staff wanting to learn and grow as educators. Several parents also attending each of the sessions. The team will also host another conversation on June 10<sup>th</sup> for students. This is important work and he thanked them publicly.

Mr. Longey stated once we can, we will bring in the CAGE program so our district can have a real focus on the work of equity.

Mrs. LeBlanc stated her kids had Mrs. Burlingame for math. She is a wonderful teacher and coach. She congratulated her on this accomplishment and wished her luck as she progresses in the State Teacher of the Year competition.

Mrs. Hall asked about the graduation plans? Mr. Longey stated everything is set and on time for our drive through graduations being held on Monday and Tuesday next week starting at noon. Ms. Clark will send out additional information to the students. If parents have questions, they should reach out to a Dean or Principal Clark. We are on track and ready to go.

Mrs. Thurston asked about the link to watch the graduation. Mr. Longey stated the link will be provided later.

Chairman Kruzel added there is a spot for Board members to watch the graduation at EHS. You do not need to stay for the entire time, you can come and go if needed.

Mr. Ryder congratulated Mrs. Burlingame. He hopes that we will get to see Mrs. Burlingame as much as we saw Mrs. Estes over the past year.

Mr. Salazar expressed his condolences to the Drezek family. He also congratulated our new TOY Michelle Burlingame.

Mrs. Costa also congratulated Mrs. Burlingame and wished her the best in the upcoming State Teacher of the Year competition.

Chairman Kruzel also congratulated our Mrs. Burlingame.

## **6. NEW BUSINESS:**

### **a. Policy Revision #9132 Bylaws of the Board – Standing Committees – First Reading**

Mr. Rutledge moved, seconded by Mrs. Costa that the Enfield Board of Education approves proposed policy revisions to Board Policy #9132 Bylaws of the Board – Standing Committees as a first reading.

### **Discussion:**

Mr. Rutledge stated this policy revision was previously brought to the Board and was voted down. Additional changes were needed. This policy is important. It helps the

Board conduct business in our subcommittees if members are absent. These changes provide an option for alternates to be assigned to subcommittees.

Mrs. Hall stated in 2017, our 9000 series policies were all reviewed. She feels the proposed changes are an overkill. We ran into problems during a Curriculum meeting when a quorum was not present. She does not have a problem with either the quorum definition or assigning alternates is added to the policy. Prior policy committee descriptions are clear and concise. She does not believe the additional language regarding political parties is needed. Our Town Charter allows for minority representation on the Board of Education. It is not needed in a Board policy regarding standing committees. If Board members feel this additional verbiage is needed, it should be included in an additional policy within the 9000 series.

Mrs. LeBlanc asked if CABE recommended this policy revision. Chairman Kruzel stated CABE reviewed this change. Mr. Longey stated no, the policy revision was shared with CABE and they felt it was a bit wordy, but it is a legal policy.

Mrs. LeBlanc asked if this is a new policy. Mr. Longey added this is a revision to an existing policy.

Mr. Salazar asked about the Curriculum meeting Mrs. Hall is referencing. Mrs. Hall stated it was a meeting that you were unable to attend. Mrs. Costa was present. We tried calling several committee members. We decided to hold the Curriculum meeting without a quorum. It was a very informative meeting.

Mrs. Costa added she recalls this Curriculum meeting. The point of this policy revision is to avoid the lack of a quorum in the future. She does not disagree that the revision is wordy. When you have the potential for 3 political parties, establishing alternates to avoid the lack of a quorum is needed.

Mrs. Hall is expressing her concerns about what was added to the policy that could be useful. We only need to add one or the other – the potential for alternate members or a quorum definition. Defining a quorum is acceptable and would have eliminated the problem that occurred at a past Curriculum meeting. The proposed policy includes both and she feels only one is needed not both.

Mrs. Costa stated Mrs. Hall was the only Curriculum committee member that was present. Both Mr. LeBlanc and Mr. Salazar were absent. Mr. LeBlanc phoned in to give me authority to represent him at that meeting. He did not participate remotely at this meeting.

Mrs. Hall added if we had one or the other (alternate or quorum definition) it would have addressed that concern.

Mr. LeBlanc added that he called in to give Mrs. Costa the authority to sit in for him.

Mrs. Costa stated we conducted business, but it was not an official meeting because we did not have a quorum of Curriculum Committee members present.

Mr. LeBlanc added this proposed policy revision will allow us to conduct meetings with alternates so this would not happen again. Mrs. Costa stated that is correct.

Mr. Rutledge remembers this meeting and only one Curriculum Committee member was present. If this policy revision had been in place, the meeting would have official. The need to define quorum, goes to the point. There were 3 parties that ran for the Board of Education this past election. This policy clarifies this and is the only reason political

parties are mentioned within the policy revisions. It is wordy in order to make things clear and less of a chance for misinterpretation. He supports the recommended changes.

Mrs. LeBlanc added the chances for the Board to have a third political party are very real. Based on the current policy, she believes there could be representation from each political party. That is her understanding of the current policy.

Chairman Kruzel stated the policy revision defines the Chairperson's role and as an ex officio member on each subcommittee and can establish quorum if needed. Mr. Rutledge stated that is correct and the Chairperson can be recognized by the subcommittee chair to establish quorum if needed.

Chairman Kruzel stated this happened because only one Curriculum Subcommittee member was present. We had a resignation and he was asked to fill in at a couple of Curriculum meetings to move things along prior to this Board being elected. Mr. Rutledge added these changes put this in writing.

Mrs. LeBlanc stated the current policy lists the Chairman as an ex officio member to any subcommittee. Mr. Rutledge added the proposed policy revision clarifies that and the ex officio member can vote at any meeting, if needed to establish quorum. The proposed changes eliminate any vagueness in the policy.

Mr. Ryder added if they are a member of a subcommittee, they can vote.

Chairman Kruzel asked for a roll call vote.

A vote by **roll call 5-4-0** passed with Mrs. LeBlanc, Mrs. Hall, Mrs. Thurston and Mr. Ryder in dissent.

**b. Action, if any Regarding Superintendent Evaluation & Contract**

Mr. Ryder moved, seconded by Mrs. Costa that the Enfield Board of Education to extend the Superintendent's Contract to June 30, 2023.

A vote by **roll call 9-0-0** passed unanimously.

**7. BOARD MEMBER COMMENTS:**

Mrs. LeBlanc expressed her condolences to Mr. Drezek's family. COVID-19 is real and has affected many families. She thanked the teachers, students and families. You only have 3 more days of school left.

Mrs. LeBlanc stated many families have reached out to her regarding the Equity Team statement. They explained why the statement was not well received by all stake holders. They asked how many people of color are on the equity team, how are they representing the students and how do they know how we are feeling?

Mrs. LeBlanc attended the EHS Equity Team Community Conversation. This helped to restore her faith in humanity. As a nation and community, we are all suffering. She expressed the concerns she received with the Equity Team and how they are feeling about the equity statement and the lack of diversity on the equity team. The Equity team understood their concerns and stated we do not have diversity with our teaching staff. They added that EPS is part of the CREC minority teacher recruitment and are working to have a more diversified teaching and administrative staff. They have discovered that people of color are often discouraged by the curriculum that is being offered at colleges. They also discussed having difficult conversations that are needed. EHS students encourage these kinds of difficult conversations.

Mrs. LeBlanc added we are living in a society where people are hurting and are afraid to make them hurt more. How do we educate ourselves on both sides while gaining common grounds? As a society, we are starting to make changes and teach each other validating each other's concerns.

Mrs. LeBlanc stated prior to the pandemic, the district reached out to CABA to help facilitate discussions with educators, parents, students and community members. The Equity Team also discussed needed curriculum changes. One member added we really need to understand systemic racism.

Mrs. LeBlanc stated our personal experiences mold who we are. The death of her mother when she was 23 affected her. She has learned that her silence is not always correct. Even if she doesn't understand, she can stand with you.

Mrs. LeBlanc would like to see an expansion of the EHS Equity Team to be districtwide and a town-wide initiative. The EHS Equity Team is amazing and they have amazing educators and administrators that are working with our students by continuing to grow and learn themselves. She would love to see an Equity Team collective from each K-12 school.

Mrs. LeBlanc added that we are currently working on hiring diverse staff. We also have a diverse student population and she would like to have our students become involved with peer student mentoring. Allowing our high school students of color to mentor students in the lower grades would be an outstanding experience for all involved. This involvement can result in positive outcomes with student's behaviors and life-long connections being formed with someone that understands what they are dealing with. Our kids are our future and they are so much better than we are. It is okay to say come talk to me and teach me. If we can be brave and open the door, we are opening the door for a teachable moment.

Mrs. LeBlanc added we try to teach our children all about life, our children teach us what life is all about.

Mrs. Hall thanked Mrs. LeBlanc for that powerful message she put into words. This is a good direction for us to go in. It has been a very difficult week for us all.

Mrs. Thurston stated we are all thinking of Mr. Drezek and his family. You are in our thoughts and prayers. She wished all the students a happy and safe summer. We look forward to seeing you in person hopefully in the fall.

Mr. Ryder thanked Mrs. LeBlanc for her comments. If we can take action on some of your suggestions, we will become a better Board and school district.

Mr. Ryder added that our grab and go lunches will continue through June 10<sup>th</sup>. There will be a one-week gap where we will not be providing meals. If you need meals, you will be given extra frozen meals prior to the week that we will be closed. He thanked our nutrition services staff for everything they have been doing for our families. ERfC will provide meals at Eli Whitney starting on June 22<sup>nd</sup> as well as at the Enfield Food Shelf. This information will be given out as you pick up meals and will also be posted on the EnfieldPTO.com and school websites. We will also give out information about Loaves and Fishes and food distribution from the Enfield Food Shelf.

Mr. Ryder stated this information is for students in Stowe, primary and intermediate schools through grade 5. Students can pick up any belongings and items that need to be returned like library books, etc. Hold on to any electronic devices you were given for the time being. This information can be found on the activity's calendars on the

EnfieldPTO.com school pages with the date and times for your child's school. Teachers want to say goodbye to their students.

Mr. Ryder also wished his condolences to Mr. Drezek and family. We will see you soon.

Mr. LeBlanc added we are all thinking of you Mr. Drezek, hang in there.

Mr. LeBlanc wished the students and staff a happy summer vacation. Enjoy your time off. He also hopes to get you back in the fall. He knows all our graduates will become amazing people and will be able to accomplish anything that is put before you.

Mr. LeBlanc congratulated Makena Schwab & Olivia Sears for their outstanding visual art accomplishments. These two individuals have gone above and beyond and deserve this amazing recognition.

Mr. LeBlanc is hopeful that the CIAC will bring sports back in the fall. They released some guidelines for the fall. Each district will setup a committee to evaluate and discuss how sports will be run. He would like to see us look into this to get our kids back out on the field safely.

Mr. LeBlanc stated he has received questions regarding parent input on the School Reopen Committee. He will discuss this at our next meeting.

Mr. LeBlanc stated equity has been a big topic in our country, and rightly so. He is proud how we have been handling this in our school system and our active conversations with CAGE regarding equity. We have an equity team at the high school with parents, administrators and students. We were planning to hold equity meetings with community members before the pandemic. We have SRO's in our buildings that interact with students daily. We need to have conversations. They need to be true and honest. He knows we can accomplish great things. We will get there. When our country is tested, we always find a way to come together. We are all American's and are in this together. It is up to all of us to figure this out. It will take dialogue, communication and for everyone to have a voice in this.

Mr. Salazar congratulated all the graduating seniors. He also congratulated all the other students being promoted to the next grade level. We are planning and working on making this the best graduation we can for our seniors.

Mr. Salazar stated he wasn't going to say anything but since we are talking about racism and diversity, he has experience with this topic. He is the only person of color on the Board and has experience overcoming diversity. He came to this country from Mexico. When he came here, he was 15 and learned how to speak English. He has dealt with adversity in his life and has overcome most of it. He is open and cordially invites anyone to talk with him. He is welcoming you to attend any kind of zoom session with him on any topic.

Mr. Rutledge echoes the comments from Mr. Salazar and Mr. LeBlanc. He stated the key is communication. He has been reflecting on what has transpired over the past 20 years in this country. We use social media for posting bits of information. We need to be deeper. He supports the peaceful protests. He does not support riots. We need to pay attention to the words that are being spoken and the meaning behind the words. Labels do not help anyone. We need to talk about this. He supports the Equity Team and what they are doing. We need more open conversations without fear about the comments that are made. If you don't understand what is said, you need to ask the question what do you mean? These are the conversations that are needed. We will not get to the heart of the matter until we can do this open and publicly.

Mrs. Costa also offers her condolences to Mr. Drezek and his family.

Mrs. Costa is happy to see this is the last week for distance learning for our students and parents. She thanked the parents, students and faculty for everything you have done over the past 3 months. She knows it has not been easy. She is sure the parents and the students are ready for the summer break.

Mrs. Costa wished our senior graduates well. She hopes you all enjoy the graduation activities planned for next week and your graduation.

Mrs. Costa was also excited to see the CIAC guidelines. Summer school guidelines were extremely stringent, so we opted to hold summer school virtually. She is hopeful we can comply with the CIAC guidelines and get our kids back into sports, they need it.

Mrs. Costa stated she hopes the State of Connecticut continues to see improved COVID-19 numbers so we can get our students back into school in September even if it is on a limited basis. She is hopeful the Board can get back on things we suspended back in March like our diversity initiative.

Chairman Kruzel thanked his fellow Board members for addressing all the topics again. That is one of the reasons this Board is so great. He extended his deepest sympathy to the Drezek family.

Chairman Kruzel also extended sympathy to the Torrington School District for losing 2 students in a tragic automobile accident today.

Chairman Kruzel stated he wished we could do things differently with our graduation, but our hands are tied. He made a short video for the graduates. He wished they could all walk across the stage. He wished them all good luck. We know our drive through graduation will work. Congratulations to our seniors. He wished all the teachers and students a great summer. Thank you everyone.

## **8. BOARD COMMITTEE REPORTS:**

Curriculum Committee – Mr. Salazar reported the Curriculum Committee met virtually on June 4<sup>th</sup>. We are developing a 3-point plan with the administration to meet the guidelines set by the State for reopening. Committee members also provided feedback about the plan. Our next meeting will be held on June 18<sup>th</sup> at 5:30 PM virtually.

Finance, Budget Committee – Mrs. Costa reported the Finance, Budget Committee will meet virtually on June 15<sup>th</sup>.

Policy Committee – Mr. Rutledge reported the Policy Committee will meet virtually on June 16<sup>th</sup>.

Leadership Committee – Chairman Kruzel reported that Board Leadership met on May 29<sup>th</sup>.

Joint Facilities Committee – Chairman Kruzel reported the Joint Facilities committee will meet on June 11<sup>th</sup>. We met on May 28<sup>th</sup>.

Mrs. Costa added BL Company discussed which town buildings are best to keep and which buildings are best to divest. How we can better utilize our buildings and bring DPW together in one location.

Chairman Kruzel added these meetings are also posted on YouTube if you are interested in viewing them.

JFK Building Committee – Chairman Kruzel reported we met on June 4<sup>th</sup>. They have torn apart the locker rooms. They will start on the Blue Wing next and the swing spaces. We will meet again on June 11<sup>th</sup> to approve some change orders.

Joint Security Committee – Mr. Ryder reported the Joint Security Committee postponed the June 3<sup>rd</sup> meeting. We will schedule another date to meet shortly.

School Reopen Committee – Mrs. Costa reported the School Reopen Committee met on June 3<sup>rd</sup>. We need to be prepared for a hybrid learning. We are waiting for the guidelines for

reopening from the State. We are looking at updating student tablets for distance learning and professional development for staff on TEAMS. Our next meeting will be held on June 17<sup>th</sup>. Public works will attend our next meeting as guests.

Joint Insurance Committee – None.

**9. APPROVAL OF MINUTES:**

Mrs. Thurston moved, seconded by Mr. Rutledge that the Special Meeting Minutes of May 26, 2020 be approved. A vote by **show-of-hands 9-0-0** passed unanimously.

**10. APPROVAL OF ACCOUNTS AND PAYROLL:** None

**11. CORRESPONDENCE & COMMUNITION:**

- a. We received an invitation to attend a live viewing of the Virtual 2020 Enfield High School Scholarships and Awards Ceremony on June 10<sup>th</sup> at 6:30 PM.

Chairman Kruzel thanked Mr. Longey for filling in for Mr. Drezek. He extends the Board's condolences to the Drezek Family.

**12. ADJOURNMENT**

Mrs. Thurston moved, seconded by Mrs. Costa to adjourn the Special Virtual Meeting of June 9, 2020.

All ayes, motion passed unanimously. Meeting stood adjourned at 7:25 PM.

Tina LeBlanc  
Secretary  
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary